

PERMITS TO STAY FOR SELF-EMPLOYED WORK

You are self-employed if you work for yourself. You do not have an employer, but clients or customers.

Depending on your profession, you may be a sole trader or a freelancer, such as an architect, electrician, etc.

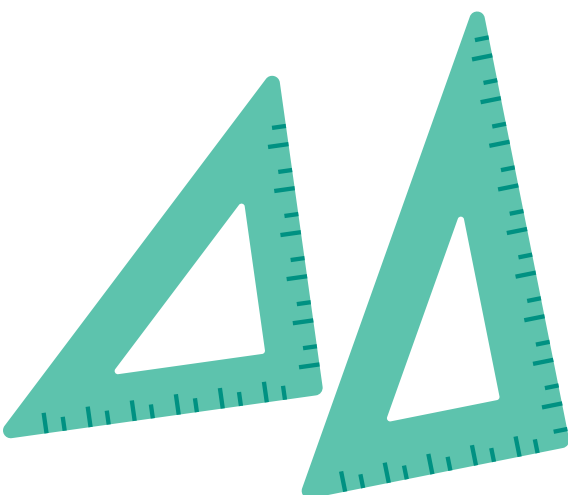


TO KNOW

- You may request a permit to stay for self-employed work if you intend to do self-employed work of the industrial, professional, artisanal, or commercial kind in Italy.
- In order to obtain it, you must have the same professional requirements the law requires for Italian citizens who wish to do the same work.

TO REMEMBER

- Permits to stay for self-employed work last two years;
- The renewal request must be submitted 60 days before the expiry date and up to 60 days after the expiry date;
- If, at the time of the renewal, you are unemployed, you may request an "awaiting employment" permit after enrolling with the Job centre. Job centres are public facilities that are spread throughout Italy, which take care of, among other things, helping people find a job by strengthening their skills and ability to look for work.



REQUIREMENTS

- Having the economic resources and requirements stipulated by Italian law to work in Italy (for example, enrolment with a professional register);
- Having the authorisation or licence issued by the competent authority (not more than 3 months beforehand);
- Having a certificate of suitable accommodation: a document issued by the Municipality that demonstrates that you have housing in Italy;
- Having a minimum annual income as established by law.

WITH THE PERMIT TO STAY FOR SELF-EMPLOYED WORK, YOU HAVE THE RIGHT:

- to the same social security and assistance services (pension and income support measures) that Italian self-employed workers are entitled to;
- to request family reunification for spouses (husband/wife), children, and, in some cases, parents;
- to work as an employee as well;
- to move between the 26 European countries (Schengen Area) for periods of less than three months without needing an entry permit.

DECRETO FLUSSI

Every year, the Italian government can establish the maximum number ("entry quotas") for non-European foreign citizens who can enter Italy for employment, self-employment, and seasonal work, through the "Decreto Flussi". In general, they establish the date and time from when it is possible to send applications, which are evaluated according to their order of arrival.

POSTAL KIT

The postal Kit is the system stipulated for sending the application for: issuing, renewing, updating, and duplicating the permit to stay.

- The Kit, which contains an envelope, two forms, and the instructions, may be collected from post offices.
- Filling in the first form is mandatory and it must be signed by the person concerned. (Form 209)
- The second form should only be filled in by those who have an income or need a work permit.
- If the permit to stay is also requested for family members, you must send an envelope and a filled-in form for each of them, except for children under 14 years of age, who are included in the parents' permit to stay.
- Once the application is filled in, you can only submit it at one of the post offices equipped with a "Sportello amico" ("Friendly counter") identified with this symbol:



PROCEDURE:

1. Request the authorisation at the police station as part of the quotas fixed each year by the Flow Decree. The request may also be submitted by a "delegate", a person you have authorised to submit the request in your name.
2. Once the authorisation has been issued, you can apply for the self-employed work visa at the Italian embassy in your country of origin. Here, you can find out who needs a visa and what you need to do to get one.
3. Having entered Italy, within 8 days from the date of the entry stamp in your passport, you must fill in the kit to be sent to the police station via registered mail at the Italian post office's Sportello Amico. To get help in filling out the documents, you may contact a Patronage institute.

WHO TO CONTACT



PATRONAGE

Patronage offers assistance and protection to workers, retirees, and, in general, to all citizens within Italy, including foreigners, in managing bureaucracy and in knowing and exercising their rights.

PATRONAGE PROVIDES INFORMATION, ASSISTANCE, AND CONSULTANCY ON:

- Pensions;
- Work injuries and occupational illnesses;
- Disabilities;
- Income support: family allowances, unemployment, and maternity;
- Immigration: requests for and renewal of permits to stay.

The majority of services offered by Patronage is free.



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